



# SHAWNEE COUNTY REQUEST FOR QUOTES (RFQ)

**Quotation Number:** 034-23  
**Date Issued:** 07/13/2023  
**Closing Date:** 08/11/2023, 2:00pm

**Vendor Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_

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## THIS IS NOT AN ORDER

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1. In communications, always refer to the above quotation number.
2. All prices and conditions must be shown. Additions or conditions not shown on this bid will not be allowed.
3. Shawnee County reserve the right to accept or reject any part of, or all of, any bid or proposal.
4. All prices quoted are to be less Federal Excise Tax and Kansas Sales Tax.
5. Price quoted shall remain firm for ninety (90) days after bid closing date.

### **\*SHAWNEE COUNTY HAS A NEW ELECTRONIC BID SYSTEM\***

All vendors are required to create an online portal account ([www.snco.us/purchasing](http://www.snco.us/purchasing)) in order to receive or submit bid requests.

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### **ITEM AND DESCRIPTION**

Shawnee County is soliciting bids for pest control services at multiple County facilities per the following minimum specifications.

### **There will be a mandatory pre-bid walk through of the following Shawnee County buildings:**

Courthouse	Quincy Bldg.	North Annex	Motor Vehicle Annex
Health Department	Health Department Clinic	Weed Department	Fire Station 5
Bridge Department	Sheriff Training Complex	Public Works District 1-4	Traffic Department,
Household Hazardous Waste			

Parks & Recreations facilities are not mandatory however failure to adequately inspect the premises shall not relieve the successful vendor from furnishing without additional cost to the County any materials, equipment, supplies or labor that may be required to carry out the intent of the RFP. Submission of a proposal shall be construed as evidence that the vendor has made necessary examination, inspection and investigation. Contact information for Parks & Recreation facilities are listed at the end of Attachment 1.

**The pre-bid walk through is scheduled for Thursday, July 27, 2023, see pre-bid walk through schedule.**

**Please use ATTACHEMENT 1 as the first page of your bid response.**

**RFP 034-23, Pest Control Services****Pre-bid site visit schedule****Thursday, July 27, 2023**

8:30 AM – 8:40 AM	Sheriff Training Complex	7437 SE California Ave, Berryton, KS 66409
8:45 AM – 8:55 AM	PW - District 1	2727 SE 77th St, Berryton, KS 66409
9:20 AM – 9:30 AM	PW - District 2	1639 N Washington St, Auburn, KS 66402
9:50 AM – 10:00 AM	Elections Office	3420 SW Van Buren St, Topeka, KS 66611
10:20 AM – 10:30 AM	Motor Vehicle Annex	5938 SW 17th St, Topeka, KS 66604
10:50 AM – 11:00 AM	Weed Department	2440 SW Western Ave, Topeka, KS 66611
11:15 AM – 11:25 AM	Fire Station 5	1715 SW Topeka Blvd, Topeka, KS 66612
11:30 AM – 11:40 AM	Health Dept. Clinic	2115 SW 10th Ave, Topeka, KS 66604
11:50 AM – 12:00 PM	Health Department	2600 SW East Circle Dr S, Topeka, KS 66606
12:00 PM	BREAK	
1:00 PM – 1:10 PM	North Annex	1515 NW Saline St, Topeka, KS 66618
1:35 PM – 1:45 PM	PW - District 4	125 NE 46th St, Topeka, KS 66617
1:50 PM – 2:00 PM	Hazardous Waste	131 NE 46th St, Topeka, KS 66617
2:05 PM – 2:15 PM	Traffic Dept.	135 NE 46th St, Topeka, KS 66617
2:20 PM – 2:30 PM	Bridge Dept.	241 NE 46th St. Topeka, KS 66617
2:55 PM – 3:05 PM	PW - District 3	13330 NW 62nd St, Rossville, KS 66533
3:30 PM – 3:40 PM	DOC - Adult	501 SE 8th Ave, Topeka, KS 66607
3:50 PM – 4:00 PM	DOC - Juvenile	401 SE 8th Ave, Topeka, KS 66607
4:10 PM – 4:20 PM	DOC - Annex	818 SE Adams, Topeka, KS 66607
4:20 PM – 4:30 PM	Courthouse	200 SE 7th St, Topeka, KS 66603
4:30 PM – 4:40 PM	Administration Bldg.	707 SE Quincy St, Topeka, KS 66603

We will start promptly at 8:30 am & 1:00 pm, if sites are missed we will not revisit.

**An Addendum will be posted on Wednesday, July 26, 2023 with a FINAL schedule in the portal.**

## **BID RESPONSE**

**Closing Date:** Bids will be received until 2:00 p.m. CDT on the scheduled closing date. The online bid portal will not accept any new bids after this time.

**Signature of Bids:** Each bid must show in the space provided the complete business or mailing address of the bidder and must be signed by him/her with his/her usual signature.

**Withdrawal of Bids:** Bids already submitted may be withdrawn on the Electronic Bid System or upon proper identification of bidder and provided request is received prior to time of closing. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal after the time set for closing of bids.

**Register Your Company:** For a *mandatory* pre bid meeting, you *must* be registered in our bid portal for us to record you as an attendee. If you are not marked as attended, the system will not allow you to download a bid. It will also stop you from downloading your bid if you are not registered. Also, you will need to subscribe to the bid types you can provide. This will automatically send you bid requests in the future.

**Please Submit Your Bids Early:** In case you have problems getting your bid to upload and need assistance, we suggest you submit before 1:30 pm. Please contact us at once if you have issues uploading. Our system will not allow any bids to be uploaded after 2:00 pm. If your pricing changes, you can replace your bid in the system any time before the 2:00 closing.

**Bid Openings:** All bids submitted before the specified bid closing time shall be opened and properly recorded on the bid tabulation sheet. Subsequent to the bid opening, all bids shall be thoroughly evaluated and a determination made as to their compliance with applicable specifications. The appropriate County department head shall make this determination. Upon completion of the above determination, an analysis of all bids submitted shall be prepared and formally presented to the Board of County Commissioners for acceptance and approval of the lowest and/or best bid. The Board of County Commissioners reserves the right to accept or reject any and/or all bids and to waive any irregularities or informalities therein.

**Notice to Successful Bidders:** The successful bidder will be notified by email or telephone as soon as possible after bids have been opened, tabulated, and analyzed.

**Notice to Unsuccessful Bidders:** Unsuccessful bidders will not be notified.

## **TERMS AND CONDITIONS**

In the event that goods or services delivered by the vendor are unsatisfactory and remain unsatisfactory after a notice and an opportunity to correct the deficiencies, the County reserves the right to purchase substitute goods or services from the other bidders.

Shawnee County reserves the right to negotiate separately with any vendor after the opening of this RFQ when such action is considered in its best interest. Subsequent negotiations may be conducted, but such negotiations will not constitute acceptance, rejection or a counteroffer on the part of the County.

Shawnee County interprets the term “lowest responsible and best bidder” as requiring Shawnee County to:

- A. Choose between the kinds of materials, goods, wares, or services subject to the proposal, and
- B. Determine which proposal is most suitable for its intended use or purpose. Shawnee County can consider among other factors such things as labor cost, service and parts availability and maintenance costs of items upon which proposals are received. Shawnee County can determine any differences or variations in the quality or character of the material, goods, wares or services performed or provided by the respective vendors.

Shawnee County will award the bid. If the successful vendor refuses or fails to make deliveries of the materials/services within the times specified in the RFQ, purchase order or contractual agreement, Shawnee County may by written notice, terminate the contract OR purchase order. The successful vendor will certify and warrant that goods, personal property, chattels, and equipment sold and delivered are free and clear of any and all liens, or claims of liens, for materials or services arising under, and by virtue of the provisions of K.S.A. 58-201, et seq., and any other lien, right, or claim of any nature or kind whatsoever.

The vendor hereby certifies that he or she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this RFQ, understands the nature and scope of the work to be done; and that this proposal is based upon the terms, specifications, requirements and conditions of the RFQ, and documents. The vendor further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope for the project as aforesaid.

Shawnee County will use discretion with regards to disclosure of proprietary information contained in any response, but cannot guarantee the information will not be made public. As a governmental entity, Shawnee County is subject to making records available for disclosure pursuant to the Kansas Open Records Act. Any confidential or proprietary information should be clearly marked.

Shawnee County reserves the right to enter into agreements subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A.79-2935). Agreements shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of agreements the County reserves the right to unilaterally sever, modify, or terminate agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such law.

The vendor certifies that this proposal is submitted without collusion fraud, or misrepresentation as to other vendors, so that all proposals for the project will result from free, open, and competitive proposing among all vendors.

This RFQ, responses thereto and any contract documents will be governed by the law of the State of Kansas. Any dispute arising out of the same will be litigated only within the courts of the State of Kansas.

Vendor agrees that all data, documents, and information, regardless of form that is generated as a result of this RFQ are the property of Shawnee County. The County shall not be liable to reimburse any vendor for the costs of creating, compiling or delivering the same to the County.

By submission of a response, the proposer agrees that at the time of submittal, it: 1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and will not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance

of proposer's services, or 2) benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" will include holding or retaining membership, or employment, on a board, elected office, department, division, or bureau, or committee sanctioned by and/or governed by the Board of Shawnee County Commissioners of the County of Shawnee, Kansas. Proposers will identify any interests, and the individuals involved, on separate paper with the response and will understand that the County may reject their proposal at its sole discretion.

No gifts or gratuities of any kind shall be offered to any County employee at any time.

The Proposer certifies that this proposal is submitted without collusion, fraud, or misrepresentation as to other Proposers, so that all proposals for the project will result from free, open, and competitive proposing.

The County is exempt from the payment of Federal and excise taxes and from Kansas sales tax.

Vendor credit agreements are prohibited. Unless otherwise stated in this document, payment will be made from vendor-submitted invoice(s) via ACH transfer, check, or credit card, net 30 days. Shawnee County will not complete any credit application or agree to credit terms supplied by vendor.

**Nondiscrimination:** Shawnee County is committed to the concept of equal employment opportunity. All bidders and contractors are expected to comply with the provisions of K.S.A. 44-1030 and 44-1031, copies of which are attached and shall be a part of this contract and other applicable Federal and Kansas laws governing equal employment opportunity.

In accordance with K.S.A 44-1030, vendor hereby agrees to the following:

- A. He or she will observe the provision of the Kansas Commission on Human Rights and will not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, national origin, ancestry, or physical disability.
- B. In all solicitations or advertisements for employees, he or she will include the phrase, "Equal Opportunity Employer", or a similar phrase to be approved by the Kansas Commission on Human Rights.
- C. If he or she fails to comply with the manner in which he or she will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Shawnee County, Kansas.
- D. If he or she is found guilty of a violation of the Kansas Act Against Human Rights under a decision, or order of the Kansas Commission on Human Rights which has become final, he or she will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Shawnee County, Kansas; and,
- E. He or she will include the provisions of subsections (a) through (d) inclusively of this paragraph in every subcontract or purchase order so that such provision will be binding upon such subcontractor of vendor.

**Provisions of K.S.A. 44-1030 Statute:**

Mandatory provisions applicable to contracts of the state and other political subdivisions; cancellation, when; application to subcontract; non-application to certain contract. (a) Except as provided by

subsection (c) of this session, every contract for or on behalf of the state or any county or municipality or other political subdivision of the state or any agency of or authority created by any of the foregoing, for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

1. The contractor shall observe the provisions of the Kansas act against discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex physical handicap unrelated to such person's ability to engage in the particular work, national origin or ancestry.
2. In all solicitations or advertisements for employees, the contractor shall include the phrase, "equal opportunity employer," or a similar phrase to be approved by the commission.
3. If the contractor fails to comply with the manner in which the contractor reports to the commission in accordance with the provisions of K.S.A. 44-1032, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, whole or in part, by the contracting agency.
4. If the contractor is found guilty of a violation of the Kansas act against discrimination under a decision or order of the commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole or in part, by the contracting agency.
5. The contractor shall include the provisions of paragraphs one (1) through four (4) inclusively of this sub-section (a) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor. (b) The Kansas commission on civil rights shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas act against discrimination. (c) The provisions of this section shall not apply to a contract entered into by a contractor: (1) Who employs fewer than four (4) employees during the term of such contract; or (2) Whose contracts with the governmental entity letting such contract cumulatively total five thousand dollars (\$5,000) or less during the fiscal year of such governmental entity.

**Provisions of K.S.A. 44-1031 Statute:**

Same; personnel to be used in performing contracts; reports; non-application to certain contractors. Every person, as defined in subsection (a) of K.S.A. 44-1002, who wishes to enter into a contract which is covered by the provisions of K.S.A. 44-1030 shall upon request of the commission, inform the commission in writing of the manner in which such person shall recruit and screen personnel to be used in performing the contract. The report shall be made on forms to be supplied by the commission. The provisions of K.S.A. 44-1030 and of this section shall not apply to any contractor who has already complied with the provisions of such sections by reason of holding a contract with the federal government or a contract involving federal funds.

History: L.1972, ch.184, & 15; L. 1975, ch. 264, & 8; L. 1977, ch. 183, & 2; July 1.

**All questions regarding this bid should be posted on the online Electronic Bid System.**

**For problems with the online Electronic Bid System, please contact:**

Shawnee County Audit Finance Department

e-mail: [Auditfinance@snco.us](mailto:Auditfinance@snco.us) phone: (785) 251 – 4039

**The undersigned agrees with all terms and conditions stated above:**

Signature	_____
Printed Name	_____
Title	_____
Email Address	_____
Phone Number	_____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

<b><u>Location</u></b>	<b><u>Services Needed</u></b>	<b><u>Price Per Visit</u></b>
Shawnee County Court House	Monthly - Sprayed	\$ _____
200 SE 7th Street, Topeka, KS 66603	Yearly - Power Sprayed	\$ _____
	Emergency Service	\$ _____
	Termite Treatment	\$ _____
Shawnee County Quincy Bldg.	Monthly - Sprayed	\$ _____
707 SE Quincy, Topeka, KS 66603	Termite Treatment	\$ _____
Shawnee County North Annex	Monthly - Sprayed	\$ _____
1515 NW Saline, Topeka, KS 66618	Termite Protection 3x's yr	\$ _____
	Termite Treatment	\$ _____
Shawnee County Elections	Monthly - Sprayed	\$ _____
3420 SW Van Buren, Topeka, KS 66611	Termite Treatment	\$ _____
Shawnee County Health Department*	Monthly - Sprayed	\$ _____
2600 SW East Circle Drive, Topeka, KS 66606	Yearly - Power Sprayed	\$ _____
	Termite Treatment	\$ _____
SNCO Health Department Clinic*	Monthly - Sprayed	\$ _____
2115 SW 10th, Topeka, KS 66604	Yearly - Power Sprayed	\$ _____
	Termite Treatment	\$ _____
Sheriff Training Complex	Monthly - Sprayed	\$ _____
7437 SE California, Berryton, KS 66409	Termite Treatment	\$ _____
Motor Vehicle Annex	Monthly - Sprayed	\$ _____
5938 SW 17 <sup>th</sup> - Suite 500, Topeka, KS 66604	Termite Treatment	\$ _____
Weed Department	Monthly - Sprayed	\$ _____
2044 SW Western, Topeka, KS 66604	Termite Treatment	\$ _____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Station 5	Monthly - Sprayed	\$ _____
1715 SW Topeka Blvd, Topeka, KS 66604	Termite Treatment	\$ _____

**Public Works & Solid Waste Sites**

District 1	Quarterly - Sprayed	\$ _____
2727 SE 77th, Berryton, KS 66409	Termite Treatment	\$ _____

District 2	Quarterly - Sprayed	\$ _____
1639 N. Washington, Auburn, KS 66402	Termite Treatment	\$ _____

District 3	Quarterly - Sprayed	\$ _____
13330 NW 62 <sup>nd</sup> St., Rossville, KS 66533	Termite Treatment	\$ _____

District 4	Quarterly - Sprayed	\$ _____
125 NE 46 <sup>th</sup> St., Topeka, KS 66617	Termite Treatment	\$ _____

Bridge Department	Quarterly - Sprayed	\$ _____
241 NE 46th St, Topeka, KS 66617	Termite Treatment	\$ _____

Traffic Dept.	Quarterly - Sprayed	\$ _____
135 NE 46 <sup>th</sup> St, Topeka, KS 66617	Termite Treatment	\$ _____

Household Hazardous Waste	Quarterly - Sprayed	\$ _____
131 NE 46th St., Topeka, KS 66617	Termite Treatment	\$ _____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

### **PARKS & RECREATION FACILITIES**

We will not be doing a pre-bid walk through for Parks facilities. Please see the location contact list to view these facilities.

#### **Lake Shawnee Locations**

Administration Bldg.	Monthly - Sprayed	\$ _____
3137 SE 29 <sup>th</sup> St., Topeka, KS 66605	Termite Treatment	\$ _____
Supervisor Bldg.	Monthly - Sprayed	\$ _____
3137 SE 29 <sup>th</sup> St., Topeka, KS 66605	Termite Treatment	\$ _____
Maintenance Bldg.	Monthly - Sprayed	\$ _____
3137 SE 29 <sup>th</sup> St., Topeka, KS 66605	Termite Treatment	\$ _____
Envista Softball Complex	Monthly - Sprayed	\$ _____
3421 SE Leisure Lane, Topeka, KS 66605	Termite Treatment	\$ _____
(Concessions & Restroom)		
Lake Shawnee Golf Course Clubhouse	Monthly - Sprayed	\$ _____
4141 SE East Edge Rd., Topeka, KS 66609	Termite Treatment	\$ _____
Golf Course Maintenance Shop	Monthly - Sprayed	\$ _____
4141 SE East Edge Rd., Topeka, KS 66609	Termite Treatment	\$ _____
Bettis Sports Complex	Monthly - Sprayed	\$ _____
3025 SE Croco Rd., Topeka, KS 66605	Termite Treatment	\$ _____
Lake Shawnee Event Center	Monthly - Sprayed	\$ _____
3025 SE Croco Rd., Topeka, KS 66605	Termite Treatment	\$ _____
Reynaldis Lodge	Monthly - Sprayed	\$ _____
3315 SE Tinman Circle, Topeka, KS 66605	Termite Treatment	\$ _____
Ted Ensley Garden House (include. basement)	Monthly - Sprayed	\$ _____
3720 SE Yacht Court	Termite Treatment	\$ _____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

Ted Ensley Garden Restrooms	Monthly - Sprayed	\$ _____
3720 SE Yacht Court, Topeka, KS 66605	Termite Treatment	\$ _____
Yacht Club	Monthly - Sprayed	\$ _____
3724 SE Yacht Court, Topeka, KS 66609	Termite Treatment	\$ _____
Yacht Club Restrooms	Monthly - Sprayed	\$ _____
3724 SE Yacht Court, Topeka, KS 66609	Termite Treatment	\$ _____
Lake Shawnee Shelter House #2	Monthly - Sprayed	\$ _____
3410 SE Leisure Lane	Termite Treatment	\$ _____
Lake Shawnee Shelter House #3	Monthly - Sprayed	\$ _____
3616 SE Memory Point	Termite Treatment	\$ _____
Lake Shawnee Shelter House #6	Monthly - Sprayed	\$ _____
3521 SE East Edge Road	Termite Treatment	\$ _____
Lake Shawnee Marina	Quarterly - Sprayed	\$ _____
3320 SE Dock Dr., Topeka, KS 66605	Termite Treatment	\$ _____
Lake Shawnee Heated Fishing Dock	Quarterly - Sprayed	\$ _____
3320 SE Dock Dr., Topeka, KS 66605	Termite Treatment	\$ _____
Lake Shawnee Campground Office	Monthly - Sprayed	\$ _____
3435 SE East Edge Rd., Topeka, KS 66605	Termite Treatment	\$ _____
Lake Shawnee Campground S Bathhouse	Monthly - Sprayed	\$ _____
3435 SE East Edge Rd., Topeka, KS 66605	Termite Treatment	\$ _____
Lake Shawnee Campground N Bathhouse	Monthly (Mar-Oct) - Sprayed	\$ _____
3435 SE East Edge Rd., Topeka, KS 66605	Termite Treatment	\$ _____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

Lake Adventure Cove Concessions	Monthly (May-Sept) - Sprayed	\$ _____
3110 SE Croco Rd. Topeka, KS 66605	Termite Treatment	\$ _____

Tinman Circle Recreation Bldg.	Monthly - Sprayed	\$ _____
3325 SE Tinman Circle, Topeka, KS 66605	Termite Treatment	\$ _____

<b><u>Old Prairie Town **</u></b>	Monthly - Sprayed	\$ _____
124 NW Fillmore, Topeka KS 66606	Termite Treatment	\$ _____

Landscapers House	Monthly - Sprayed	\$ _____
118 NW Fillmore, Topeka, KS 66606	Termite Treatment	\$ _____

**Gage Park Locations**

Westlake Shelter House	Monthly - Sprayed	\$ _____
633 SW Blaisdell Dr., Topeka, KS 66606	Termite Treatment	\$ _____

Big Gage Shelter House	Monthly - Sprayed	\$ _____
600 SW Zoo Parkway, Topeka, KS 66606	Termite Treatment	\$ _____

Snyder's Cabin Shelter House	Monthly - Sprayed	\$ _____
800 SW Porter Rd., Topeka, KS 66606	Termite Treatment	\$ _____

Special Services Leisure Center	Monthly - Sprayed	\$ _____
4330 Conservatory Dr., Topeka, KS 66606	Termite Treatment	\$ _____

Gage Park Train Depot	Monthly - Sprayed	\$ _____
620 SW Zoo Parkway, Topeka, KS 66606	Termite Treatment	\$ _____

Children's Party House	Monthly - Sprayed	\$ _____
620 SW Zoo Parkway, Topeka, KS 66606	Termite Treatment	\$ _____

Carousel in the Park & Party Room	Monthly - Sprayed	\$ _____
4300 SW Reinisch Pkwy, Topeka, KS 66606	Termite Treatment	\$ _____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

Gage Maintenance Shop	Monthly - Sprayed	\$ _____
4320 SW 10th St., Topeka, KS 66606	Termite Treatment	\$ _____

Amphitheatre	Monthly (Apr-Oct) Sprayed	\$ _____
4200 SW Westlake Dr., Topeka, KS 66606	Termite Treatment	\$ _____

Greenhouse	Monthly - Sprayed	\$ _____
850 SW Porter, Topeka, KS 66606	Termite Treatment	\$ _____

Helen Hocker Theatre	Monthly - Sprayed	\$ _____
700 SW Zoo Parkway, Topeka, KS 66606	Termite Treatment	\$ _____

Helen Hocker Office	Monthly - Sprayed	\$ _____
700 SW Zoo Parkway, Topeka, KS 66606	Termite Treatment	\$ _____

Blaisdell Family Aquatic Center	Monthly (May-Sept) - Sprayed	\$ _____
4201 SW Reinisch Pkwy, Topeka, KS 66606	Termite Treatment	\$ _____

Gage Park House	Monthly - Sprayed	\$ _____
4210 Conservatory Dr., Topeka, KS 66606	Termite Treatment	\$ _____

### **Other locations**

Rossville Buehler Recreation Building	Monthly (May-Sept) - Sprayed	\$ _____
714 Main St, Rossville, KS 66533	Termite Treatment	\$ _____

Rossville Swimming Pool	Monthly (May-Sept) - Sprayed	\$ _____
714 Main St, Rossville, KS 66533	Termite Treatment	\$ _____

Midwest Health Aquatic Center	Monthly (May-Sept) - Sprayed	\$ _____
2201 SW Urish Rd., Topeka, KS 66614	Termite Treatment	\$ _____

Central Park Community Center (incl. basement)	Monthly - Sprayed	\$ _____
1534 SW Clay, Topeka, KS 66604	Termite Treatment	\$ _____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

Crestview Community Center	Monthly - Sprayed	\$ _____
4801 SW Shunga Dr., Topeka, KS 66614	Termite Treatment	\$ _____
 Crestview Shelter House	 Monthly - Sprayed	 \$ _____
4801 SW Shunga Dr., Topeka, KS 66614	Termite Treatment	\$ _____
 Garfield Community Center	 Monthly - Sprayed	 \$ _____
1600 NE Quincy, Topeka, KS 66608	Termite Treatment	\$ _____
 Garfield Shelter House	 Monthly - Sprayed	 \$ _____
1600 NE Quincy, Topeka, KS 66608	Termite Treatment	\$ _____
 Garfield Pool Building	 Monthly (May-Sept) - Sprayed	 \$ _____
1600 NE Quincy, Topeka, KS 66608	Termite Treatment	\$ _____
 Hillcrest Community Center	 Monthly - Sprayed	 \$ _____
1800 SE 21 <sup>st</sup> St., Topeka, KS 66607	Termite Treatment	\$ _____
 Hillcrest Pool building	 Monthly (May-Sept) - Sprayed	 \$ _____
1800 SE 21 <sup>st</sup> St., Topeka, KS 66607	Termite Treatment	\$ _____
 Oakland Community Center	 Monthly - Sprayed	 \$ _____
801 NE Poplar, Topeka, KS 66616	Termite Treatment	\$ _____
 Oakland Pool Building	 Monthly (May-Sept) - Sprayed	 \$ _____
801 NE Poplar, Topeka, KS 66616	Termite Treatment	\$ _____
 Rice Community Center	 Monthly - Sprayed	 \$ _____
432 SE Norwood, Topeka, KS 66607	Termite Treatment	\$ _____
 Shawnee North Community Center	 Monthly - Sprayed	 \$ _____
300 NE 43rd, Topeka, KS 66617	Termite Treatment	\$ _____

COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

Shawnee North Ball Concessions	Monthly (May-Sept) - Sprayed	\$ _____
300 NE 43rd, Topeka, KS 66617	Termite Treatment	\$ _____

Shawnee North Pool Building	Monthly (May-Sept) - Sprayed	\$ _____
300 NE 43rd, Topeka, KS 66617	Termite Treatment	\$ _____

Velma K. Paris Community Center	Monthly - Sprayed	\$ _____
6715 SW Westview, Topeka, KS 66619	Termite Treatment	\$ _____

Lakewood Shelter House	Monthly - Sprayed	\$ _____
2301 SW Lakewood Dr., Topeka, KS 66605	Termite Treatment	\$ _____

Abbott Community Center	Monthly - Sprayed	\$ _____
1112 E. 10 <sup>th</sup> , Topeka, KS 66607	Termite Treatment	\$ _____

Rueger Park Softball Complex	Monthly (May-Sept) - Sprayed	\$ _____
2801 S Kansas Ave., Topeka, KS 66605	Termite Treatment	\$ _____

Dornwood Ball Diamonds	Monthly (April-Oct) - Sprayed	\$ _____
2500 SE Highland Ave., Topeka, KS 66605	Termite Treatment	\$ _____
(Concessions & Restrooms)		

Felker Park Maintenance (by Felker 4)	Monthly - Sprayed	\$ _____
2540 SW Gage, Topeka, KS 66614	Termite Treatment	\$ _____

Felker Park Restrooms (by Felker 2 & 3)	Monthly - Sprayed	\$ _____
2540 SW Gage, Topeka, KS 66614	Termite Treatment	\$ _____

Cypress Ridge Golf Course Pro Shop	Monthly - Sprayed	\$ _____
2533 SW Urish Rd., Topeka, KS 66614	Termite Treatment	\$ _____

Cypress Ridge GC Maintenance Shop	Monthly - Sprayed	\$ _____
2533 SW Urish Rd., Topeka, KS 66614	Termite Treatment	\$ _____

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Kossover Tennis Center	Monthly - Sprayed	\$ _____
2540 SW Gage Blvd, Topeka, KS 66614	Termite Treatment	\$ _____
Great Overland Station	Monthly - Sprayed	\$ _____
701 N. Kansas Ave. Topeka, KS 66608	Termite Treatment	\$ _____
Great Overland Station -Welda Train Depot	Monthly - Sprayed	\$ _____
701 N. Kansas Ave. Topeka, KS 66608	Termite Treatment	\$ _____
Expo Maintenance (N of Weed Dept.)	Monthly - Sprayed	\$ _____
1 Expocentre Dr., Topeka, KS 66612	Termite Treatment	\$ _____
Curtis Fleet Shop	Monthly - Sprayed	\$ _____
301 NW Curtis, Topeka, KS 66608	Termite Treatment	\$ _____

**SHAWNEE COUNTY DETENTION CENTERS**

The detention facilities (jail) is on a rotating 5 week schedule as follows.

**Week 1**

Adult Detention Center (ADC) Kitchen	\$ _____
Old Side Mods and Booking	\$ _____
Commissary Room	\$ _____
ADC visitation and staff dining	\$ _____
ADC basement (Training, Laundry, Maintenance)	\$ _____

**Week 2**

ADC and Annex kitchens	\$ _____
New side mods	\$ _____
Juvenile Detention Center (JDC) mods	\$ _____
Lawn Crew Bldg.	\$ _____
Annex North and South Mods, Annex offices, classrooms, re-entry	\$ _____

**Week 3**

ADC kitchen	\$ _____
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COMPANY or FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

Old side mods, Booking, Staff briefing and Staff locker rooms	\$ _____
Property	\$ _____
Commissary Room	\$ _____
Old WMOD	\$ _____

**Week 4**

ADC and Annex kitchens	\$ _____
New side mods	\$ _____
Annex North and South Mods, offices, classrooms, re-entry	\$ _____
Sally Port	\$ _____

**Week 5**

Drain treatments	\$ _____
Check areas not on rotation (ADC records, classification...) & reported problem areas	\$ _____
Outside traps	\$ _____
Termite Treatment at Adult Detention Center	\$ _____
Termite Treatment at Juvenile Detention Center	\$ _____
Termite Treatment at DOC Annex	\$ _____
Termite Treatment at DOC Maintenance Bldg.	\$ _____
8 Bait Stations (large) scattered outside Bldgs.	\$ _____

**Notations**

\* Health Agency locations must meet HIPPA requirements

\*\*Old Prairie Town includes all of the following: Cabin, Mansion, Drug Store, General Store, Church, School House, Train Depot, Livery, Sheldon

Parks & Rec Locations Contacts for Pest Control			
Location	Address	Contact	Phone
Landscapers House	118 NW Fillmore	Aaron Atkins	251-6867
Gage Park Greenhouse	850 SW Porter	Aaron Atkins	251-6867
Tinman Circle Recreation Bldg.	3325 SE Tinman circle	Clay Neal	251-6891
Abbott Community Center	1112 E 10th	Clay Neal	251-6891
Central Park Community Center (& basement)	1534 SW Clay	Clay Neal	251-6891
Garfield Community Center	1600 NE Quincy	Clay Neal	251-6891
Hillcrest Community Center	1800 SE 21st	Clay Neal	251-6891
Shawnee North Community Center	300 NE 43rd	Clay Neal	251-6891
Rice Community Center	432 SE Norwood	Clay Neal	251-6891
Special Services Leisure Center	4330 Conservatory Dr.	Clay Neal	251-6891
Crestview Community Center	4801 SW Shunga Dr.	Clay Neal	251-6891
Velma K Paris Community Center	6715 SW Westview	Clay Neal	251-6891
Helen Hocker Office	700 SW Zoo pkwy	Clay Neal	251-6891
Helen Hocker Theater	700 SW Zoo pkwy	Clay Neal	251-6891
Oakland Community Center	801 NE Poplar	Clay Neal	251-6891
Oakland Pool Bldg.	801 NE Poplar	Clay Neal	251-6891
Felker Park Maintenance Bldg. (by Felker 4)	2540 SW Gage	Darren Tolin	251-6972
Felker Park Restrooms (by Felker 2&3)	2540 SW Gage	Darren Tolin	251-6972
Kossover Tennis Center	2540 SW Gage	Darren Tolin	251-6972
Envista Softball Complex (concessions & restrooms)	3421 SE Leisure Lane	Darren Tolin	251-6972
Gage Park Train Depot	620 SW Zoo pkwy	Kaylene Huske	251-6858
Old Prairie Town	124 NW Fillmore	Mark Arganbright	251-6945
Great Overland Station	701 N Kansas	Mark Arganbright	251-6945
Welda Train Depot	701 N Kansas	Mark Arganbright	251-6945
Expo Maintenance (N of Weed Dept.)	1 Expo Centre Dr.	Darrin Bowden	251-6853
Administration Bldg.	3137 SE 29th	Darrin Bowden	251-6853
Lake Shawnee Maintenance Bldg.	3137 SE 29th	Darrin Bowden	251-6853
Supervisor Bldg.	3137 SE 29th	Darrin Bowden	251-6853
Gage Park Maintenance Shop	4320 SW 10th Ave	Darrin Bowden	251-6853
Garfield Shelter House	1600 NE Quincy	Kayla Fellers	251-6824
Lakewood Shelter House	2301 SW Lakewood Dr.	Kayla Fellers	251-6824
Lake Shawnee Event Center	3025 SE Croco Rd	Kayla Fellers	251-6824
Reynolds Lodge	3315 SE Tinman Circle	Kayla Fellers	251-6824
Lake Shawnee Shelter House 2	3410 SE Leisure Lane	Kayla Fellers	251-6824
Lake Shawnee Campground Office	3435 SE East Edge Rd	Kayla Fellers	251-6824
Lake Shawnee Campground North Bathhouse	3435 SE East Edge Rd	Kayla Fellers	251-6824
Lake Shawnee Campground South Bathhouse	3435 SE East Edge Rd	Kayla Fellers	251-6824
Lake Shawnee Shelter House 6	3521 SE East Edge Rd	Kayla Fellers	251-6824
Lake Shawnee Shelter House 3	3616 SE Memory Point	Kayla Fellers	251-6824
Ted Ensley Garden House Plus Basement	3720 SE Yacht Court	Kayla Fellers	251-6824
Ted Ensley Garden Restrooms	3720 SE Yacht Court	Kayla Fellers	251-6824
Yacht Club	3724 SE Yacht Court	Kayla Fellers	251-6824
Yacht Club Restrooms	3724 SE Yacht Court	Kayla Fellers	251-6824
Carousel in the Park & Party Room	4300 SW Reinisch Pkwy	Kayla Fellers	251-6824
Crestview Shelter House	4901 SW Shunga Dr.	Kayla Fellers	251-6824
Big Gage Shelter House	600 SW Zoo Pkwy	Kayla Fellers	251-6824
Children's Party House	620 SW Zoo Pkwy	Kayla Fellers	251-6824

Westlake Shelter House	633 SW Blaisdell Dr.	Kayla Fellers	251-6824
Snyder's Cabin Shelter House	800 SW Porter Rd	Kayla Fellers	251-6824
Cypress Ridge Golf Course Pro Shop	2533 SW Urish	Kerry Golden	251-6835
Cypress Ridge Golf Course Maintenance Bldg.	2533 SW Urish	Kerry Golden	251-6835
Lake Shawnee Golf Course Clubhouse	4141 SE East Edge Rd	Kerry Golden	251-6835
Lake Shawnee Golf Maintenance Bldg.	4141 SE East Edge Rd	Kerry Golden	251-6835
Forbes Golf Course Pro Shop	700 SW Capehart	Kerry Golden	251-6835
Forbes GC Maintenance Bldg.	700 SW Capehart	Kerry Golden	251-6835
Dornwood Ball Diamonds (concessions & restrooms)	2500 SE Highland Ave	Riley Shafer	251-6812
Rueger Park Softball Complex	2801 S Kansas Ave	Riley Shafer	251-6812
Shawnee North Concessions	300 NE 43rd	Riley Shafer	251-6812
Bettis Sports Complex	3025 SE Croco Rd	Riley Shafer	251-6812
Lake Shawnee Marina	3320 SE Dock Dr.	Riley Shafer	251-6812
Lake Shawnee Heated Dock	3320 SE Dock Dr.	Riley Shafer	251-6812
Lake Adventure Cove Concessions	3110 SE Croco Rd	Riley Shafer	251-6812
Amphitheater @ Gage Park	4200 SW Westlake Dr.	Riley Shafer	251-6812
Garfield Pool Bldg.	1600 NE Quincy	Darrin Bowden	251-6853
Hillcrest Pool Bldg.	1800 SE 21st	Darrin Bowden	251-6853
Midwest Health Aquatic Center	2201 SW Urish Rd	Darrin Bowden	251-6853
Shawnee North Pool Bldg.	300 NE 43rd	Darrin Bowden	251-6853
Blaisdell Family Aquatic Center	4201 SW Reinisch Pkwy	Darrin Bowden	251-6853
Rossville Buehler Rec Bldg.	714 Main, Rossville	Darrin Bowden	251-6853
Rossville Swimming Pool	714 Main, Rossville	Darrin Bowden	251-6853